

**City of Burlington Housing Authority
Riverview Manor
October 18, 2012**

The regular monthly meeting of the City of Burlington Housing Authority was held on Thursday, October 18th. 2012 , 6:30 P.M. at Riverview Manor. The meeting was called to order by Chairman Lapp.

COMMISSIONERS PRESENT: Chairman Lapp, Vice-Chairman Stubley, Secretary Heck, Commissioner Iselin, Commissioner Stoechr and Resident Manager, Dorothy Henning.

Minutes from the September 20th. meeting were reviewed and approved by a motion by Stubley, seconded by Stoechr, motion carried unanimously.

FINANCIAL REPORT:

Reserve Account balances as of September 30, 2012

(See statement balance sheet)

OCCUPANCY REPORT:

Manager Henning reported 18 on the waiting list for 1 bedroom units and 1 for 2 bedroom units.

BUILDING AND MAINTENANCE:

COMMUNICATION

Copies of the monthly operating statements, bills and bank statements were dispersed and reviewed by board members

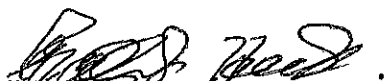
NEW BUSINESS

Manager Henning, Chairman Lapp and Office Assistant Ratkowski will attend the Wi-Carh meeting on November 1st at Wisconsin Dells.

UNFINISHED BUSINESS

ADJOURNMENT

There being no further business, motion to adjourn was made by Stoechr, seconded by Heck and carried unanimously. Meeting adjourned at 6:45 P.M. The next monthly meeting has been tentatively scheduled for November 15th.


Ralph Heck, Secretary